



AD18001 - Enterprise Email Amendment (ITAC Recommendation)

Strategic Oversight - ADOA <strategic_oversight@azdoa.gov>

Tue, Oct 16, 2018 at 10:54 AM

To: Gilbert Davidson <gdavidson@az.gov>

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Director Davidson,

In response to the amended Project Investment Justification (PIJ) for the “Enterprise Email” project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office has reviewed your proposal to continue development and implementation of an enterprise communications platform utilizing the Google Suite and other optional products.

The amended PIJ implies funding is available or will be requested from State funds in the amount of \$16,144,444, for a total estimated five-year life cycle cost of the project, which is shown below.

Original PIJ Financials (Phase 0)

Five Year Life-Cycle Summary						
Cost Description	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Development Costs	\$115,676	\$0	\$0	\$0	\$0	\$115,676
Operational Costs	\$0	\$71,676	\$197,109	\$197,109	\$197,109	\$663,003
Total Project Costs	\$115,676	\$71,676	\$197,109	\$197,109	\$197,109	\$778,679

Amended PIJ Financials (Phase 0 - Extended) 3/18/18 ITAC

Five Year Life-Cycle Summary						
Cost Description	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Development Costs	\$667,753*	\$0	\$0	\$0	\$0	\$667,753
Operational Costs	\$0	\$211,185	\$580,775	\$580,775	\$580,775	\$1,953,510
Total Project Costs	\$667,753	\$211,185	\$580,775	\$580,775	\$580,775	\$2,621,263

Amended PIJ Financials (Phase 1) 6/14/18 ITAC

Five Year Life-Cycle Summary						
Cost Description	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Development Costs	\$652,630*	\$762,456*	\$0	\$0	\$0	\$1,415,085
Operational Costs	\$0	\$25,020	\$2,779,717	\$2,779,717	\$2,779,717	\$8,364,171
Total Project Costs	\$652,630	\$787,476	\$2,779,717	\$2,779,717	\$2,779,717	\$9,779,256

New Amended PIJ Financials (Phase 2) 10/24/18 ITAC

Five Year Life-Cycle Summary						
Cost Description	FY2018	FY2019	FY2020	FY2021	FY2022	Total
Development Costs	\$652,630*	\$1,204,456*	\$0	\$0	\$0	\$1,857,086

Operational Costs	\$0	\$414,930	\$4,624,143	\$4,624,143	\$4,624,143	\$14,287,358
Total Project Costs	\$652,630	\$1,619,386	\$4,624,143	\$4,624,143	\$4,624,143	\$16,144,444

This notification is the Arizona Strategic Enterprise Technology Office’s recommendation to the information Technology Authorization Committee (ITAC) for **Approval with Conditions** of the technology project as follows:

1. The Agency may continue with Phase (2) implementation and associated expenditures, however, may not encumber funds for subsequent phases until a PIJ Amendment updating the committee on status of each approved phase, actual costs, and updated projected budget is approved by ITAC.
2. Should expenses exceed the estimated costs by 10% or more, or should there be significant changes to the proposed technology, scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET for review and approval by ITAC, prior to further expenditure of funds.
3. Prior to Phase 2 beginning, the Agency will present to ITAC a projection of the full project development and operating costs for all current and future phases.

The amended PIJ is scheduled to be reviewed by ITAC at the Wednesday, October 24th, 2018 meeting. Should the ITAC approve the project, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

Warmest Regards,

Strategic Oversight

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How am I doing? Please take a moment to answer a [few questions](#).

2 attachments

-  **AD18001 - Original Enterprise Email PIJ Final.pdf**
122K
-  **AD18001 - PIJ AMEND 03 181024 PHASE (2).pdf**
250K